



*Staff Development Center, University of Peradeniya, Peradeniya*  
Workshop on  
“ADMINISTRATIVE PROCEDURES AND FINANCIAL REGULATIONS IN THE UNIVERSITY”  
for Academic Staff of Faculty of Medicine, University of Peradeniya  
25<sup>th</sup> June, 2013

**Programme**

08.45 – 09.00 a.m.	Registration
09.00 – 09.05 a.m	Welcome <i>Prof MD Lamawansa,</i> <i>Dean, Faculty of Medicine</i>
09.05 - 09.15 a.m.	Opening remarks and programme objectives <i>Dr. Chalinda Beneragama</i> <i>Director, Staff Development Centre</i>
09.15 - 11.15 a.m.	University Administrative Procedures: Things Academics Must Know <i>Prof. Anura Wickramasinghe</i> Dean, Faculty of Science
11.15 - 11.30 a.m.	Tea break
11.30 – 01.00 p.m.	University Financial Regulations: Frequently Asked Questions <i>Mr. Dhammika Gantune</i> Bursar, University of Peradeniya
01.00 - 01.15 p.m.	Summing up, Programme evaluation and Closing remarks <i>Dr. Kosala Marambe</i> <i>Director, Medical Education Unit</i>
01.15 p.m.	Lunch