

## Application for Requesting Transcripts, Certificates, Letters, and Verifications

Full Name of the Graduate: .....

Student Registration No. : M/...../.....

1.	<b>Provisional Certificate</b>	Rs. 2,000.00	
2.	<b>Local Transcript</b>	Rs. 3,000.00	
	Additional Copy for the same address	Rs. 3,000.00	
3.	<b>Foreign Transcript</b>	Rs. 5,000.00	
	Additional Copy for the same address	Rs. 5,000.00	
4.	<b>Verifications – Local</b> *For Foreign Ministry Free of Charge	Rs. 3,000.00*	
5.	<b>Verifications – Foreign</b>		
	ECFMG/EPIC/MyIntealth	Rs. 5,000.00	
	WES	Rs. 5,000.00	
	Other (Please specify: .....)	Rs. 5,000.00	
6.	<b>Foreign Transcript and Verification</b>		
	By Currier *Courier charges and arrangements should be organized by the candidate	Rs. 5,000.00*	
	By Registered Post	Rs. 5,000.00	
7.	<b>Clinical Rotation</b>	Rs. 5,000.00	
8.	<b>UK NARIC/ Ecctis Uploading</b>	Rs. 2,500.00	
9.	<b>Dean’s Letter</b>	Rs. 5,000.00	
10.	<b>Application Filling (Any)</b>	Rs. 5,000.00	
11.	<b>Confirmation of Course Language</b>	Rs. 2,000.00	

The amount should be paid to the  
**Shroff, Accounts Branch, Faculty of Medicine**

or

**Peoples’ Bank, Peradeniya Account No. 057-100-111-338033**

**Faculty of Medicine, University**

(\*Please see the next page for more information) Transcript should be sent to (Only for the transcripts) .....

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**[Recipient’s address (This address must be an official address.) \*\*Please see the next page for more information]**

Please send your application with the paying slip to: [certificates@med.pdn.ac.lk](mailto:certificates@med.pdn.ac.lk)

Signature.....

Date.....

### **\*Payment Details**

The bank details are as follows.

Name of the Bank:	People's Bank, Peradeniya
Account No.:	057-100-111- 338033
Name of the Account:	Faculty of Medicine, University of Peradeniya
Swift code:	PSBKLKLK
Bank Code:	7135
Branch code:	057

Please note that any payment you may have made to other agencies is solely to cover their costs (not remitted to the faculty).

### **\*\*Transcript Sending Details**

Please be advised that the transcript will not be handed over to the candidate directly as it contains final exam marks. Kindly provide the email or postal address where you would like the transcript to be sent.

If it is a postal address, it should be addressed to an official position (e.g., Director, Dean, Registrar, Coordinator, etc.). If it is an email address, it must have an official domain (e.g., dean.medicine@med.pdn.ac.lk). Personal email addresses such as Yahoo or Gmail will not be accepted.

**For further details please contact: +94-812396213/+94-812396201**