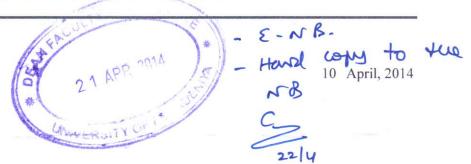
PROJECT FOR ENHANCEMENT OF NON-COMMUNICABLE DISEASES MANAGEMENT (NCD MANAGEMENT PROJECT)

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Vacancy Notice: Pre-Interns to serve as Project Officers for the NCD Management Project

The Project for Enhancement of Non-communicable Disease Management (NCD Management Project or <u>NMP</u>) is being implemented by the Ministry of Health (MoH) with technical support from the Japan International Cooperation Agency (JICA). The major activities under NMP are to develop a pilot models for NCD management in catchment areas of four Base Hospitals (1) Galgamuwa BH, North Western Province, (2) Warakapola BH, Sabaragamuwa Province, (3) Teldeniya BH, Central Province and (4) Kaluwanchikudy BH, Eastern Province.

To support NMP activities, the Project seeks four (4) pre-interns who could serve as Project Officers in Colombo with frequent visits to above mentioned places with the following responsibilities:

- 1. Liaise with and assist counterpart officials such as the Ministry of Health, Provincial and Regional officials and other project partners and stakeholders in implementation of NMP activities:
- 2. Provide logistical and administrative support for conferences, workshops and meetings undertaken under NMP;
- 3. Conduct survey and research under JICA Experts; and
- 4. Perform other tasks as requested by the Team Leader.

The minimum requirements for the candidates are: MBBS degree; computer literacy (preferably can work with MS Word, MS Excel and MS PowerPoint); research skills; and pleasant personality.

Those who are interested are requested to send their curriculum vitae on or before 30 April 2014 to: srilanka.ncd@gmail.com or send fax to 011-2368364. Shortlisted candidates will be interviewed during the last week of April. Selected Project Officers will commence their service in early May, 2014.

Dr. Ayako Tokunaga

Team Leader,

NCD Management Project