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தகத்தொழில் தொழில்நுட்ப நிறுவனம்

INDUSTRIAL TECHNOLOGY INSTITUTE (ITI)

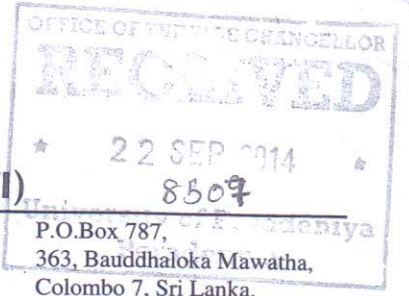
තැ.පෙ. 787,
363, බොද්ධලෝක මාවත,
කොළඹ 7, ශ්‍රී ලංකාව.

தபெ. 787,
363, பொத்தாலோக மாவத்தை,
கொழும்பு 7, இலங்கை.

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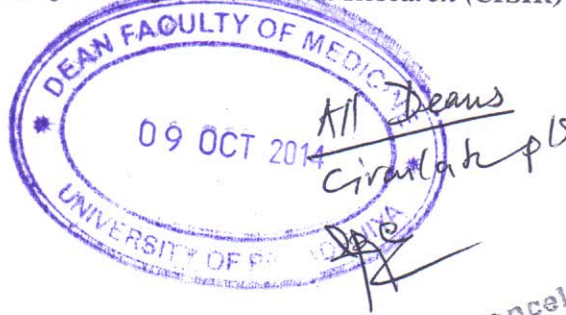
successor to the Ceylon Institute of Scientific & Industrial Research (CISIR)



September 17, 2014

Prof. Atula Senaratne
The Vice Chancellor
University of Peradeniya
University Park
Peradeniya

Dear Sir,



Vice-Chancellor
University of Peradeniya
Peradeniya
Sri Lanka

VACANCY - POST OF DIRECTOR GENERAL, ITI

The Industrial Technology Institute (ITI) is a leading Research and Development organization functioning under the purview of the Ministry of Technology and Research. The position of the Director General, who is also the Chief executive Officer of the Institute, is vacant at present and we are in the process of recruiting a suitable candidate for the said post.

The vacancy was advertised in the Sunday Observer on 14 September 2014 and a copy of the said Advertisement is attached hereto for your easy reference.

We seek your assistance in this regard by circulating the attached advertisement within your staff members and encouraging those who are eligible to submit their applications to the undersigned in accordance with the attached advertisement. The staff members who are currently entitled to Sabbatical leave are also encouraged to apply.

We are confident that you will render your fullest cooperation in this regard.

Thanking you,

Yours faithfully,

Prof. W Abeyewickreme
Chairman, ITI

Encl.

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MINISTRY OF TECHNOLOGY AND RESEARCH**INDUSTRIAL TECHNOLOGY INSTITUTE
363, BAUDDHALOKA MAWATHA, COLOMBO 7****VACANCY - POST OF DIRECTOR GENERAL**

Please note that the advertisement for the above vacancy which appeared in the "Daily News" paper and the ITI Website on 21.08.2014 is extended and amended to read as follows;

The Industrial Technology Institute (ITI) (formerly Ceylon Institute of Scientific & Industrial Research (CISIR)) a Statutory Board functioning under the Ministry of Technology and Research is a Multidisciplinary Research Institute in Sri Lanka dedicated to the promotion of industrial development through R & D, Contract, Consultancy, Training and Technical Services.

The Institute seeks a dynamic energetic and resourceful scientist or engineer for the position of **Director General**. The Director General being the Chief Executive Officer of the Institute holds the highest administrative position and he/she will report directly to the Board of Management of the Institute.

Applications are invited from Citizens of Sri Lanka who are physically and mentally fit. They should be of excellent character and possess the following minimum qualifications and experience.

Minimum Qualifications/Experience:

- (a) Bachelor's Degree in Science/Engineering of 4 years duration with 1st Class or 2nd Class Upper Division from a University recognized by the University Grant Commission of Sri Lanka.

AND

PhD in a relevant field of specialization OR Corporate Membership (Charter) of a professional body recognized by the Institute of Engineers, Sri Lanka.

AND

20 years experience after the first degree in a reputed organization of which 10 years should be at senior management level and five years post PhD/Charter experience. Sound track record of Research and Development activities including publications, patents, technology development and transfer.

OR

- (b) Bachelor's degree of 4 years duration in Engineering from a University recognized by the University Grant Commission of Sri Lanka and postgraduate degree in Masters level.

AND

Corporate Membership (Charter) of a Professional body recognized by Institution of Engineers, Sri Lanka.

AND

20 years experience after the first degree in a reputed organization of which 10 years should be at senior management level and five years post charter experience. Sound track record of research and development activities including publications, patents, technology development and transfer.

Job Description:

1. To lead, motivate and manage a multidisciplinary team of scientists and Technologists.
2. To inspire confidence in Institutions both home and abroad in order that the institute receives their fullest cooperation with a view to achieving its Vision, Mission and Goals.
3. To formulate plans and direct activities to enhance productivity and to increase revenue by providing demand driven R&D and technological services to industry by identifying current and future needs of the country.
4. To establish and maintain internationally recognized quality management systems to assure the quality of the services offered to industry.
5. Overall administrative and financial control of the Institute.
6. Advise the Board on policy matters.
7. Preparation of various official reports and publications.
8. Performance appraisals of personnel.
9. Any other duties assigned by the Board of Directors.

Age:

Should be not less than 40 years. The Director General shall unless he/she vacates office earlier or is removed from office under section 27 (5) of the Science and Technology Development Act. No. 11 of 1994, hold office for a term of five years, or until he/she has completed his/her sixtieth (60) year, whichever event occurs earlier.

Salary: Negotiable**Other benefits applicable for the above Position:**

The selected candidate will be assigned an official vehicle for both official and private use and telephone facilities at home and mobile phone facilities subject to ceilings on expenses imposed time to time by the government. He or She will be entitled to all government allowances applicable to the post including cost of living allowance. The Institute operates its own Provident Fund Scheme towards which the employees contribute 10% of the gross salary and the Institute 15%. A further 3% of the salary will be contributed by the employer to the Employees' Trust Fund. He/She may be entitled to Performance Based Incentives, Unutilized Medical leave payment, a contributory Medical Insurance Scheme and other benefit schemes implemented by the Institute.

Submission of applications:

Applicants presently employed in Government Departments/State Corporations/Statutory Boards should send in their applications through the respective heads of their Establishments. An advance copy of the application may be sent direct.

The post in respect of which the application has been made should be indicated on the top left corner of the envelope.

Applications of those who do not conform to these requirements are liable to be rejected.

Closing Date of Applications:

Applications with complete Curriculum Vitae supported by photocopies of certificates of Educational & Professional qualifications and experience together with names and addresses of two non-related referees should be sent under registered post to the Chairman at the address given below to reach him on or before 30.09.2014.

The applications already received in response to the previous advertisement appeared in the Daily News and the ITI Website on 21.08.2014 shall be considered as valid.

Chairman
Industrial Technology Institute
363, Bauddhaloka Mawatha,
Colombo 07.

Visit – www.iti.lk for more information