

UNIVERSITY OF PERADENIYA – SRI LANKA  
Academic Establishments Branch

Deputy Registrar: 081-239 2339  
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AE/02

13.01.2015

Faculty of Agriculture  
Faculty of Allied Health Sciences  
Faculty of Arts  
Faculty of Dental Science  
Faculty of Engineering  
Faculty of Medicine  
Faculty of Science  
Faculty of Veterinary Medicine & Animal Science

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**POST OF IFS ENDOWD PROFESSOR/SENIOR FELLOW IN INNOVATION & ENTREPRENEURSHIP, UNIVERSITY OF MORATUWA**

This has reference to the letter dated 05.01.2015 sent by Registrar of the University of Moratuwa, regarding the above subject.

I herewith enclosed a copy of the advertisement calling applications for the above post.

I shall be grateful, if you could kindly place this in the Notice Board.

  
DEPUTY REGISTRAR  
ACADEMIC ESTABLISHMENT BRANCH

19.01.15

Deputy Registrar  
Academic Establishment  
University of Peradeniya  
Peradeniya

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Telephone Nos.

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වි. ජනරාල්  
Vice-Chancellor

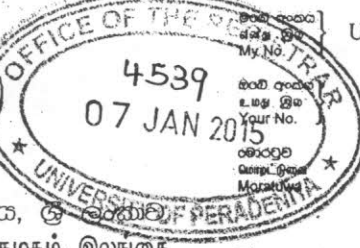
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2650441  
2650534

Fax No

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UNIVERSITY OF MORATUWA, SRI LANKA

DR/AE

Acting Registrar

05.01.2015  
University of Peradeniya  
Peradeniya,

- Secretary - University Grants Commission
- Registrar - University of Colombo  
University of Peradeniya  
University of Sri Jayewardenepura  
University of Kelaniya  
University of Moratuwa  
University of Jaffna  
University of Ruhuna  
The Open University of Sri Lanka  
Eastern University, Sri Lanka  
South Eastern University of Sri Lanka  
Rajarata University of Sri Lanka  
Sabaragamuwa University of Sri Lanka  
Wayamba University of Sri Lanka  
Uva-Wellassa University of Sri Lanka  
University of Visual and Performing Arts  
Buddhist & Pali University of Sri Lanka  
Bhikkhu University of Sri Lanka  
General Sir John Kotelawala Defense University  
University of Vocational Technology
- Rector - Sripalee Campus  
Vavuniya Campus  
Trincomalee Campus
- Director - Postgraduate Institute of Medicine  
Postgraduate Institute of Agriculture  
Postgraduate Institute of Pali & Buddhist Studies  
Postgraduate Institute of Archaeology  
Postgraduate Institute of Management  
Postgraduate Institute of Science  
Postgraduate Institute of English  
Institute of Human Resource Advancement  
Institute of Indigenous Medicine  
University of Colombo, School of Computing  
Gampaha Wickramarachchi Ayurveda Institute  
National Institute of Library & Information Science  
Institute of Technology, University of Moratuwa  
Institute of Biochemistry Molecular Biology & Biotechnology  
The National Centre for Advanced Studies in Humanities & Social Sciences  
Swarn Vipulanandha Institute of Aesthetic Studies  
Institute of Agro-Technology and Rural Science  
Postgraduate Institute of Humanities and Social Sciences

19463.

12 JAN 2015

AE 02  
Copy to Dennis  
of Peradeniya.  
13.01.15

### VACANCIES

I enclose an advertisement calling applications for the post of IFS Endowed Professor/ Senior Fellow in Innovation and Entrepreneurship at the University of Moratuwa.

I shall be grateful if you could kindly bring this advertisement to the notice of the employees concerned attached to your Higher Educational Institution. Specimen application forms are also attached hereto.

Please make arrangements to forward all applications to the Senior Assistant Registrar/ Establishments, University of Moratuwa on or before the closing date.

AL Jaffer Sadique  
Registrar



**VACANCY**  
**UNIVERSITY OF MORATUWA**  
**SRI LANKA**



**Post of IFS Endowed Professor/Senior Fellow in Innovation and Entrepreneurship**

The University of Moratuwa, Sri Lanka, will entertain applications from suitably qualified persons for the post of IFS Endowed Professor/ Senior Fellow in Innovation and Entrepreneurship at the University of Moratuwa, up to 26<sup>th</sup> January, 2015.

**Main Duties:**

- To enhance innovation and entrepreneurship culture within the University
- To develop innovation and entrepreneurship education initiatives
- To support teaching and undertake research on innovation and entrepreneurship

**Qualifications and Experience:**

- (a) Candidates applying for the post of Endowed Professor must satisfy the requirements stipulated in the Scheme of Recruitment applicable to the post of full-time Professor of the University.
- (b) Candidates applying for the post of Endowed Senior Fellow must satisfy the requirements stipulated in the Scheme of Recruitment applicable to the post of full-time Senior Lecturer Grade II or above of the University.
- (c) Evidence of experience and/or strong research abilities in the area of specialization applicable to the endowed position; and/or evidence to demonstrate the level of competence in work expected of the endowed position as per the terms of reference (TOR).

**An attractive remuneration package well above the market rates will be offered.**

Further particulars and application forms along with Instructions to Applicants could be obtained from the Office of the Senior Assistant Registrar, Establishments Division of this University up to 19<sup>th</sup> January, 2015 by personally calling over or by post by sending a self-addressed stamped envelope 25.5 cm x 10 cm in size to reach the Senior Assistant Registrar, Establishments Division of this University OR could be downloaded from the University web site - [www.mrt.ac.lk](http://www.mrt.ac.lk).

Duly completed applications should be forwarded under registered cover indicating the Post applied for on the top left hand corner of the envelope to reach the Senior Assistant Registrar, Establishments Division, University of Moratuwa, Moratuwa on or before 26<sup>th</sup> January, 2015.

Applicants currently working in the Public Sector, including the University system, Government Departments, Corporations and Statutory Boards, should channel their applications through the Heads of the respective Organisations. Expatriate Sri Lankans and foreign citizens are also encouraged to apply.

Incomplete applications and applications received after the closing date will be rejected without notice.

Registrar,  
University of Moratuwa, Moratuwa.

31.12.2014

# UNIVERSITY OF MORATUWA, SRI LANKA

## POST OF IFS ENDOWD PROFESSOR/ SENIOR FELLOW IN INNOVATION AND ENTREPRENEURSHIP

### Terms of Reference

#### Main Duties:

- To enhance innovation and entrepreneurship culture within the University
- To develop innovation and entrepreneurship education initiatives
- To support teaching and undertake research on innovation and entrepreneurship

The IFS Endowed Professor/ Senior Fellow for Innovation and Entrepreneurship will focus on the following activities.

- a) To establish and implement an overall Innovation and Entrepreneurship strategic plan consistent with the University's Strategic Management Plan.
- b) To contribute effectively to achieve the strategic objectives related innovation and entrepreneurship of the University.
- c) To develop and review policies on innovation, R&D and commercialization of research outcomes and to provide recommendations to the university
- d) To initiate activities to promote innovation and entrepreneurship with an Advisory Committee appointed by the University.
- e) To attract funding and infrastructure support for innovation, R&D, technology incubation in line with strategic actions for innovation.
- f) To promote and establish links with similar institutes to strengthen and expand University's innovation and entrepreneurship related activities.
- g) To expand and enhance intra and inter-institute collaboration, nationally and internationally
- h) To contribute to teaching innovation and entrepreneurship both at undergraduate and postgraduate levels.
- i) To carry out research on innovation and entrepreneurship and facilitate maximum dissemination of research results through conferences and refereed and indexed local and international journals.
- j) To facilitate obtaining patents and commercialization of technologies through Intellectual Property Advisory Committee (IPAC) and Intellectual Property Assessment Committee (IPaC).
- k) To advise the University on national and international research/innovation policies and strategies.

## **Accountability**

- (a) The holder shall ensure and demonstrate throughout the term of employment that his/her scholarly activities will contribute significantly to fulfilling the mission of the University.
- (b) The Senate Advisory Committee shall be responsible for ensuring that the research or other academic activities of Endowed Professors/Senior Fellows are appropriately integrated with the overall University plans and activities.
- (c) The holder shall carry out research and academic activities and innovation initiatives in accordance with the Terms of Reference, and shall furnish the University and the National Science Foundation with the following reports :-
  - (i) a report of the progress of the innovation and entrepreneurship initiatives at least once a quarter
  - (ii) a detailed report to be made available for discussion at the annual review meeting of work undertaken and accomplishments during the period that the Endowed Position is held.
  - (iii) a Final Report must be submitted within three months of the end of the Endowed Position.

Documentation may also include copies of books and printouts of articles.

These reports should be forwarded to the Senate through the Faculty of Engineering, and then, if necessary, to the Funding Agency.

## **Length of Term and Extension**

- (a) An Endowed Professor/Senior Fellow is appointed for initially for a period of one year and renewed up to three calendar years subject to satisfactory progress. He/She will be eligible for re-application at the end of such term.
- (b) If renewal is permitted, it must be subject to a favourable performance review and the availability of funds. A previous award shall not be considered prejudicial to his/her candidacy for a subsequent term. (The IFS may consider extension or renewal of the endowed position for one or more years or another term).
- (c) The extension is determined by the Evaluation Committee involved in the initial assessment. An extended strategic plan together with up-to-date progress report should be submitted as part of the application for extension at least six month prior to the end of the term.

## Premature Termination

Termination of the endowment benefits, before the end of the holder's stipulated term, may occur for one or more of the following reasons:

- (a) Resignation or termination of employment from the University;
- (b) An extended illness beyond a period of six months;
- (c) Failure to fulfil the obligations of the endowed position or to maintain an overall level of service and activity comparable to that presented for selection; and/or
- (d) Progress being unsatisfactory in the opinion of the Progress Review Committee.

## Performance Indicators

- Number of new MPhil and PhD research projects initiated in the University in the area of innovation and entrepreneurship
- Amount of research funding brought in to carry out research in the areas of innovation and entrepreneurship
- Number of conference papers presented annually by university staff in the areas of innovation and entrepreneurship
- Number of articles accepted to indexed and refereed journals in the areas of innovation and entrepreneurship
- Number of patents applied/obtained by university staff
- Number of innovations/technologies commercialized
- Number of university facilitated start-ups

Number of incubation services provided to companies

## Progress Review

- (a) A Progress Review Committee shall be appointed by the Vice-Chancellor on the recommendation of the Senate to review the progress of the Endowed Professor/Senior Fellow.
- (b) The Committee should comprise, at least, one UGC member, two senior members of the University Staff in the Relevant Field, Dean of Engineering Faculty, Deputy Vice Chancellor, Chairperson and/or Director and Academic member of the IFS Board of Management.
- (c) The Committee shall review the progress of the holder on the basis of achievements and work reported in the Progress Reports. If requested by the University or the IFS, the holder should make a presentation on the progress of innovation and entrepreneurship initiatives and his activities to an invited audience as a part of the Progress Review. This is in addition to the organizing of conferences and seminars stated in the initial proposal.



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- (d) The continued financial support for the duration of the term of the endowed position will be dependent on the satisfactory progress of the innovation/entrepreneurship/activity programme as per the progress report to be submitted by the holder. The continuation of the funding will be confirmed annually.

## **Selection Criteria**

The applicant must satisfy all of the following requirements:

- (1) Endowment Criteria;  
AND
- (2) Minimum Qualifications

### **Endowment Criteria:**

- (a) Specific requirements stipulated in the Terms of Reference applicable to the endowed position;
- (b) Evidence of strong research, innovation and entrepreneurship capabilities (as evident based on publications and patents);

AND

- (c) Evidence indicating the ability to demonstrate the level of competence in work expected of the endowed position.

### **Minimum Qualifications:**

- (a) Candidates applying for the post of Endowed Professor must satisfy the requirements stipulated in the Scheme of Recruitment applicable to the post of full-time Professor of the University.
- (b) Candidates applying for the post of Endowed Senior Fellow must satisfy the requirements stipulated in the Scheme of Recruitment applicable to the post of full-time Senior Lecturer Grade II or above of the University.

## **Evaluation, Selection and Appointment Procedure**

### **Evaluation:**

All applications for an endowed position should be evaluated by an Evaluation Committee, appointed by the Senate, comprising of the following members:

- (a) Vice-Chancellor or his/her nominee (Chairman)
- (b) Deans of Faculties

- 2 ( 21 )
- (c) Head of the relevant Department
  - (d) Chairman - Senate Research Committee (SRC)
  - (e) Two nominees from the Senate - Experts in the Relevant Field
  - (f) Chairperson and/or Director and an Academic member of the IFS Board of Management.
  - (g) Registrar or Deputy Registrar - Academic (Convener)

The evaluation shall be based on the Endowment Criteria and thereafter, the Evaluation Committee shall make its recommendation to the Senate in the form of an evaluation report. The Evaluation report shall contain the candidate recommended or candidates short-listed (in the order of their ranking) for the endowed position, as appropriate, together with the Endowment Criteria.

### **Selection and Appointment:**

The following Selection<sup>2</sup> and appointment process shall be used:

- (a) The candidate recommended or the first candidate of those short-listed by the Evaluation Committee will be selected to the endowed position if he/she satisfies the Minimum Qualifications.
- (b) If the candidate has applied for the Endowed Professorship and does not satisfy the Minimum Requirement for the position, he/she may be considered for the Senior Fellowship, provided that the candidate has given consent for the same.
- (c) The candidate selected will be appointed by the Council in accordance with University Rules and Regulations.
- (d) If there are no suitable candidates for the endowed position, it should be re-advertised, preferably with more attractive terms.

### **Remuneration Package**

IFS Endowed Professor/ Senior Fellow for Innovation and Entrepreneurship is a three year contract appointment. The remuneration package for the post will be the monthly salary and the endowment allowance.

- (a) An IFS Endowed Professor/Senior Fellow for Innovation and Entrepreneurship on contract, may be paid his salary equal to the equivalent academic position in the University and the endowed allowance of Rs. 150,000 (The Terms of Reference (TOR) shall indicate the monthly remunerations recommended for the respective Endowed Position).



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(b) IFS endowed annual allowance to support research related expenses, including equipment, supplies, travel, and research assistants is Rs.1,800,000. Such research related expenses should not exceed the IFS endowed allowance unless:

- (i) additional funds are available through external sources for this purpose; or
- (ii) the expense is associated with academic activities that are not covered by the endowment and are approved by the University; or
- (iii) the IFS Endowed Professor/ Senior Fellow for Innovation and Entrepreneurship is an internal member of staff and is eligible to receive funds for any activity in accordance with the University Rules and Regulations.


(c) In terms of Part XII of the Universities Act No. 16 of 1978, you will be required to contribute to the Universities Provident Fund by means of monthly deductions from your salary an amount equal to ten (10%) percentum of your salary and the University shall, in addition out of its funds, at the same time contribute to the Provident Fund a sum equal to fifteen (15%) percentum of your salary.

(d) Three percentum (3%) of your salary will be contributed by the University to the Employees Trust Fund in terms of the Provisions of the Employees Trust Fund Act No. 46 of 1980.



Senior Assistant Registrar/ Establishments,  
University of Moratuwa,  
Moratuwa.

31.12.2014

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# University of Moratuwa Application Form

For office use

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I	Post applied	
II	Department	
III	Subject areas the applicant is competent in teaching and other academic work as per the department of study/subjects indicated in the advertisement/ the qualifications possessed by the applicant	
	1.	5.
	2.	6.
	3.	7.
	4.	8.

1.1	Surname with initials (in block capitals)	
1.2	Name in full (in block capitals)	
	(copy of the birth certificate should be attached)	
1.3		
1.4	Civil Status	
1.5	Gender	
1.6	NIC/Passport No.	
1.7	Date of Issue of NIC/Passport	

2.1	Postal Address																		
2.2	Telephone (Residence)		2.3	Mobile															
2.4	Email Address																		

3.1	Date of Birth	Year		Month		Date	
3.2	Age as at the closing date of application	Years		Months		Days	
3.3	Whether citizen of Sri Lanka by descent or registration		3.5	If by registration give reference number and the date of certificate of citizenship			

4	Schools attended	Name of the School		From	To
	1.				
	2.				
	3.				

5	Educational Qualifications			
5.1	G.C.E. O/L Examination		Year	
	Subject	Grade	Subject	Grade
	1.		5.	
	2.		6.	
	3.		7.	
	4.		8.	
5.2	G.C.E. A/L Examination		Year	
	Subject	Grade	Subject	Grade
	1.		4.	
	2.		5.	
	3.		6.	

6	University Education					
	Degree Title	University/Institute	Course Duration	Effective Date of Degree	Class or Grade	Courses/subjects followed
(copies of the degree certificates/transcripts containing details requested under 6 should be attached)						

7	Postgraduate Qualifications					
	Degree Title	University/Institute	Course Duration	Effective Date of Degree	Class or Grade	Courses/subjects followed
(copies of the degree certificates/transcripts containing details requested under 7 should be attached)						

8	Highest Examination passed in Sinhala/Tamil with grade (indicate whether Degree/A.L/O.L/etc)

Membership type  
(Co-operate / Associate etc)

Date on which membership awarded

(copies of the membership certificates should be attached)

## Academic Distinctions, Scholarships, Medals, Prizes, etc.

Institution

## Designation

Name of the Employer

From

To

DD

MM

$$\overline{YY}$$

DD

M

YY

(copies of the experience certificates should be attached)

## Designation

Name of the Employer

Date of Appointment
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Sector  
(Government,  
Private, etc)Salary Drawn (State whether  
basic or consolidated)

(Copy of the appointment letter should be attached)

14	Particulars of bond obligations to Higher Educational Institutions/Institutes		
	Name of the Institutions/Institute	Obligatory period	Amount due in Rupees

15	Salary point expected from the University within the salary scale advertised and reasons to establish your claim	
	Salary expected	Reasons

16	Extra curricular activities

17	Names and addresses of two persons to whom reference can be made	
	1	2

18	I hereby certify that the particulars submitted by me in the application and its annexure are true and accurate. I am aware that if any of these particulars are found to be false or inaccurate, I am liable to be disqualified before selection and to be dismissed without any compensation if the inaccuracy is detected after the appointment.	
	..... Date	..... Signature of the Applicant

19	Recommendation by the Head of the Institution (Employees of Government Departments, HEIs, Corporations, etc)	
	I recommend the above application and agree/not agree to release the applicant in case he/she is selected for the post applied.	
	..... Date	..... Signature of the Head of Institution
	..... Name	..... Official Stamp