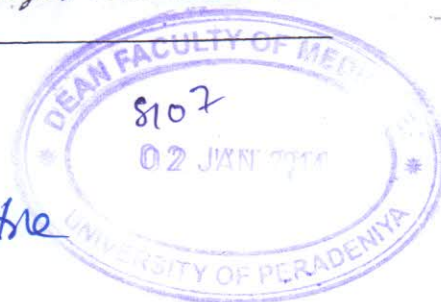




Staff Development Centre

University of Peradeniya, Peradeniya, Sri Lanka.



01st January, 2014

*Academic
staff e-note
board
Cee
2014/1/2*

Dean,
Faculty of Medicine.

Dear Sir,

Induction Program for Academic Staff – 2014

Herewith I am sending a notice regarding the Induction program for academic staff which will be conducted by the Staff Development Centre, University of Peradeniya between February and March 2014. The program is accredited by the University Grants Commission and is required to be followed by the academic staff members for their confirmation. A specimen application form is enclosed and the same can be downloaded from www.pdn.ac.lk/sdc. The closing date for applications is 20th January, 2014.

The Induction program will be held between February and April 2014 from 9.00 a.m. to 4.00 p.m. on the following days

1st segment – February 10th to 13th and 17th to 21st

2nd segment - March 03rd to 07th and 10th to 14th


3rd segment – April 01st to 10th

For any member who would be following the program therefore, obtaining leave from departmental duties during the program period is essential. The program fee is Rs. 22,500/= per participant.

I would greatly appreciate if you would circulate this among the departments of your faculty at your earliest convenience.

Thank you.

Yours sincerely,


.....
Dr. Chalinda Beheragama
Director, SDC/UP

**Director
Staff Development Centre
University of Peradeniya
Peradeniya**



Staff Development Centre, University of Peradeniya

N O T I C E

INDUCTION PROGRAM FOR ACADEMIC STAFF – 2014

**A 150-hour induction program for academic staff
is scheduled to be held between February and April 2014.**

1st segment – February 10th to 13th and 17th to 21st

2nd segment - March 03rd to 07th and 10th to 14th

3rd segment – April 01st to 10th

**The program is targeted at the
academic staff members (probationary) awaiting confirmation.**

**Specimen application forms are available at
the Dean's Office of each faculty or
can be downloaded from www.pdn.ac.lk/sdc**

full time participation is essential

**Duly filled application forms should be forwarded to
the Director, Staff Development Centre, University of Peradeniya
with the approval of the respective Head of Department and Dean of Faculty
before 20th January, 2014.**

The program fee is Rs. 22,500/= per participant.

Instructional materials will be provided.

**Dr. Chalinda Beneragama
Director, Staff Development Centre
University of Peradeniya, Peradeniya**



Staff Development Centre, University of Peradeniya

INDUCTION PROGRAM FOR ACADEMIC STAFF – 2014

APPLICATION FORM

Name of applicant:

Department: Faculty: University:

Date of permanent appointment to the University:

(Please attach a copy of your letter of appointment)

Educational Qualifications:.....

Current position:

Confirmed in position: Yes..... No.....

Sex:

Contact address:

.....

Contact phone number: Fax number: E-mail address:.....

Signature of applicant: Date:

APPLICATION APPROVED BY:

Head of Department: Name:

Signature: Date:

Dean of Faculty: Name:

Signature: Date:

Please forward to:

Dr. Chalinda Beneragama,
Director,
Staff Development Centre,
University of Peradeniya,
Peradeniya.