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**Sri Lanka Association for Laboratory Animal Science  
(SLALAS)**

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5<sup>th</sup> August 2013.

Prof. Athula Senarathne  
Vice Chancellor  
University of Peradeniya.

Dear Sir/Madam,

**Inaugural Scientific Sessions of Sri Lanka Association for Laboratory Animal Science  
(SLALAS)**

It is with great pleasure I inform you that we are planning to conduct Inaugural Scientific Sessions of the Sri Lanka Association for Laboratory Animal Science (SLALAS) on 25<sup>th</sup> January 2014 at the Dept. of Physiology, Faculty of Medicine, Colombo 08, Sri Lanka. Abstract submission guidelines, consent form, registration form for Inaugural Sessions with the membership application form are herewith attached.

Kindly circulate set of documents among the academic staff/researchers/scientists in your institution and request them to submit abstracts of their work related to laboratory animal science filed on or before 30<sup>th</sup> September 2013.

Details of the account are given below to pay membership fee. Kindly send me the bank payment slip with the membership application form under a registered cover.

Life membership : Rs. 5000/-

Annual membership : Rs. 1000/- per year

Name of the Association : Sri Lanka Association for Laboratory Animal Science

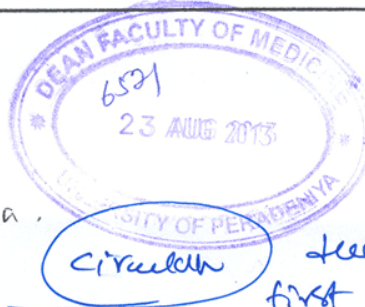
Account No : 167- 2- 001- 2- 0007451

Bank : People's Bank, Kynsey Road branch

Yours sincerely,

M. G. Gunatilake  
Prof Mangala Gunatilake

President/SLALAS



The rest is for web  
perusal

All Deans  
Pls circulate  
JRS

8 copies

**SRI LANKA ASSOCIATION FOR LABORATORY ANIMAL SCIENCE**

**CONSENT FOR PRESENTATION**

Title of the abstract:

Details of Authors:

Name	Institution	Mobile No.	Email address
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1.

2.

3.

4.

5.

Institutions where work was carried out:

Details of the Corresponding author:

Name	Institution	Mailing Address	Mobile No.	Email address
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Name of the author presenting the paper:

Declaration:

I the undersigned as the corresponding author take the responsibility for obtaining consent of other authors for presenting the abstract titled

.....  
.....  
at the Scientific Sessions of the Sri Lanka Association for Laboratory Animal Science in January 2014.

Date

Signature of the Corresponding Author

**SRI LANKA ASSOCIATION FOR LABORATORY ANIMAL SCIENCE**  
**January 2014**

**Inaugural Scientific Sessions - Registration form**

Name :

Address:

Telephone No:

Email address:

Registration only\* (Rs. 1500/-)

Registration & Lunch\* (Rs. 2000/-)

\* Tick the appropriate box.

Special dietary requirements: Fish/ Chicken/ Vegetarian  
(To be indicated by those who have made the payment for lunch)

I enclose a cheque for the value of ..... for registration/Registration and lunch.

Please send the payment and the completed registration form under a registered cover to:

Prof Mangala Gunatilake  
Dept. of Physiology  
Faculty of Medicine,  
Kynsey road,  
Colombo 08.

On or before 15<sup>th</sup> January 2014.

Cheques should be drawn in favour of the 'Sri Lanka Association for Laboratory Animal Science'. Participants can register on the day of the sessions. However, lunch can be provided only for those who have registered on or before 15<sup>th</sup> January 2014.

You may photocopy this form if additional copies are required.



**Sri Lanka Association for Laboratory Animal Science (SLALAS)**  
*Department of Physiology, Faculty of Medicine, Kynsey Road, Colombo 08, Sri Lanka*  
Email : mangalagunatilake@hotmail.com  
Phone : +94 718308096

#### MEMBERSHIP APPLICATION FORM

Name: .....

Prefixes: Prof/Dr/Mr/Ms

Qualifications: .....

Current position and Institution: .....  
.....  
.....

Office address: .....  
.....

Permanent address: .....  
.....

Preferred address for correspondence: Official/Permanent

Telephone: Office: ..... Residence: .....  
Mobile: .....

Email address: .....

Membership applied for : Life/Regular/Student/Session

Proposed by:

Seconded by:

Name:.....

Address:.....  
.....  
.....  
.....

Tel. No.....

Email.....

Date

Signature



**SRI LANKA ASSOCIATION FOR LABORATORY ANIMAL SCIENCE**

**INAUGURAL SCIENTIFIC SESSIONS - 2013/14**

**Theme** – Advancement in prevention and treatment of diseases through research on animal and alternative models

**Tentative Venue** – Dept. of Physiology, Faculty of Medicine, University of Colombo

**Tentative date** – 25<sup>th</sup> January 2014

**CALL FOR ABSTRACTS**

The Sri Lanka Association for Laboratory Animal Science (SLALAS) invites its members to submit abstracts to be considered for presentation at the Inaugural Scientific Sessions.

1. A member of SLALAS (Life/ Regular/ Student) and an International Scientist who engage in animal research shall be permitted to submit an abstract of a paper for presentation at the Scientific Sessions, who shall be the Corresponding Author. A Corresponding Author may have co-authors, who are members of SLALAS or Session Members (any other scientist/ researcher who is not a member of SLALAS).
2. Number of abstracts that could be submitted by one Corresponding Author is limited to two (2).
3. SLALAS will communicate on matters related to the respective abstract only with the Corresponding Author as indicated by all the authors in the attached consent form.
4. Only a member will be allowed to make a presentation (oral or poster) at the Scientific Sessions (In the case with abstract/s submitted by International Scientist/s, the International Scientist/s who will be the Corresponding Author/s will be allowed to make the presentation). The presenting author of the abstract is required to register for the Scientific Sessions at the time of abstract submission. In the event of an author being unable to make the presentation due to ill health or any other valid reason, the President shall be notified in writing prior to the day of the presentation (on the day of the presentation in the event of an emergency) and another member or a co-author shall then be allowed to make the presentation.
5. Authors who are members of the Association should not be in arrears of membership fees including the current year subscription at the time of submitting the abstracts. All arrears should be paid before submitting abstracts.
6. The registration fee for the Scientific Sessions will be Rs. 2000/- per person for locals. The registration fee for International Scientists will be US\$100.
7. Abstracts together with the consent form and other relevant documents must be submitted for consideration. In the absence of all required documents, the abstract will be rejected. Abstracts must be prepared according to the Guidelines given and these will be refereed prior to acceptance.

8. Receipt of submission of abstracts will be acknowledged to the Corresponding Author by e-mail after the closing date.
9. Abstracts will be refereed by two reviewers.
10. On the request of the reviewers, a two (2) page extended abstract could be requested from the Corresponding Authors where the scientific material given cannot be assessed based on the short abstract already submitted.
11. Notice of acceptance or rejection will be sent to the Corresponding Author within 2 months with instructions for any improvements and resubmission of the final version if the abstract is accepted. The reviewers will decide whether the abstract is accepted for oral or poster presentation.
12. Please note that NO amendments to the submitted abstract (title or contents or authors) would be entertained once the Corresponding Authors are informed of the decision of acceptance of the abstract.
13. By submitting an abstract author(s) agree to allow publication of the abstract in the Abstract book which will be distributed among all who got registered for Scientific Sessions of SLALAS.
14. A hardcopy of the abstract and a CD containing the abstract should be submitted with the duly completed consent form and a copy of the Ethics clearance to the President of SLALAS before 4.00 p.m. on Monday the 30<sup>th</sup> September 2013 (could be sent under registered post or hand delivered). Late entries will not be accepted. CD should contain a label indicating Corresponding Author's name and the title of the Abstract.
15. If an accepted abstract is not presented (oral or poster) at the Sessions, the Corresponding Author will not be allowed to present any paper at the SLALAS session for a period of three years, unless the reason/s for not presenting have been accepted by the executive Committee.
16. The decision of the SLALAS executive Committee shall be final on any matter related to abstracts.

#### **FORMAT OF THE ABSTRACT**

1. All abstracts must be in English, prepared using MS-Word, Times New Roman font size 12 in a A4 size paper with double spacing and 2.5 cm (1 inch) margins.
2. The title of the abstract should be in upper case and should be brief but adequately descriptive. The SLALAS reserves the right to modify the title where necessary.
3. Author's name should be preceded by the initial(s) but not by prefixes such as Mr, Ms, Dr or Professor. The names of all the Authors and the affiliation should be mentioned in the title page. Do not include qualifications here. Name of the Corresponding Author should be marked with an asterisk (\*) and the Presenting Author should be underlined.



4. Abstracts must be based on original work which should include five (5) key words, the purpose of the study, methods and materials used, statistical tests used, results obtained and the conclusion. The Abstract should not exceed 250 words of text (excluding title of paper, names and affiliations of authors and key words). Statements such as “Conclusion will be discussed at the Sessions” are unacceptable. (Subtitles such as purpose of the study/objectives, Materials and methods, results, conclusion, statement about previous presentation or publication and acknowledgments of funding source/s should not be counted for the word limit of the abstract)
5. The Author/s should take the responsibility for the research work and the contents reported in the abstract.
6. If the work has been previously presented or published, in whole or in part, this should be stated clearly in the abstract. This does not disqualify a paper but must be indicated when submitting an abstract.
7. The SLALAS reserves the right to edit the abstract to improve its quality.
8. Abstracts not conforming to the above instructions will be rejected.

### **PRESENTATION OF PAPERS**

#### **Oral Presentations:**

Each paper will be allowed only ten (10) minutes for presentation and two (2) minutes for discussion. Multimedia facilities will be made available for presentations.

#### **Poster presentations:**

The size of the poster should be approximately 1m (width) X 1.5m (height). Posters should be made on material which can be mounted easily.

Address for correspondence:

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