

Revised Policy decisions on “deferment of registration” and “leave of absence for registered students”

1. It is mandatory for all fulltime students of the University to register for their academic programmes on time and attend regularly to the prescribed work of their academic programme without discontinuity, to the satisfaction of the Dean of the Faculty, barring compelling circumstances.
2. All registered students should renew their registration within the period specified by the Faculty at the beginning of each academic year. If a student fails to renew his/her registration, he/she should make a written request to the Dean of the Faculty for permission for late registration by giving a reason/s for not renewing the registration on time. The Dean reserves the right to accept or reject the reason/s stated.
3. Whenever a registered student fails or is unable to attend an academic programme for an unspecified period of time, the student or his/her parent/ guardian should inform the respective Dean of the Faculty immediately when such inability is recognized. However, within 02 weeks of such notice, the student should ensure to send a written communiqué to this effect to the Dean or the Senior Assistant Registrar/Assistant Registrar of the Faculty.
4. Deferments are considered only if the student is registered for the respective degree programme and has not taken any examination. However, after sitting for an examination, a student may request for “leave of absence” during the academic programme as detailed under No.6 below.

If any student wishes to get his/her registration deferred at the time of registration, he/she should;

- i. register with the University of Peradeniya,
- ii. register for the academic programme in the respective Faculty,
- iii. make a written request to the Faculty for a deferment (*only requests with reason acceptable to the Faculty Board will be entertained*).

5. When the deferment is granted;

- i. the period of deferment shall not exceed one academic year except on approved medical grounds*,
- ii. the total period of deferment granted shall not exceed two academic years including the period granted on medical grounds*,
- iii. the period of such deferment recommended by the respective Faculty Board and approved by the Admissions Committee will be excluded from the stipulated time period specified for the respective degree programme.

6. A student may request for "leave of absence" for medical* or any other acceptable reason (*eg: to accept a foreign scholarship/training etc.*) while following the academic programme and after sitting for one or more examinations. Such leave as recommended by the respective Faculty Board and approved by the Admissions Committee will be excluded from the stipulated time period specified for the respective degree programme. Absence with a reason/s not acceptable to the Faculty Board may also be considered provided that the period of absence is not excluded from the stipulated time period specified for the respective degree programme.

7. After obtaining "leave of absence", the student is still eligible to earn a Class, if he/she completes the degree within the stipulated time period.

8. The maximum period of registration of a student at the University will be a period equivalent to double the stipulated time period for his/her respective degree programme.

Note :- Medical Certificates submitted should be acceptable by the Chief Medical Officer of the University of Peradeniya

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